



# Pacific Botanicals, LLC

4840 Fish Hatchery Rd Grants Pass, OR 97527 • USA

PHONE: (541) 479-7777 • FAX: (541) 479-7780

www.pacificbotanicals.com

## International Import/Export Agreement

Before placing an international order with Pacific Botanicals, we require that you agree to the following terms.

It is the importer's (your) responsibility to identify and ensure you have complied with all requirements of any of your country's regulatory and advisory bodies prior to and after importation. Pacific Botanicals does not offer this service. Note that any herbs shipped will meet the American Herbal Products Association's microbial specifications for raw bulk herbs. We do not guarantee any specification other than this.

Go to: [http://www.ahpa.org/Portals/0/PDFs/Policies/14\\_0206\\_AHPA\\_micro\\_limits\\_comparisons.pdf](http://www.ahpa.org/Portals/0/PDFs/Policies/14_0206_AHPA_micro_limits_comparisons.pdf) for more information.

The importer must do the research to find out what herbs are allowed to enter into your country including CITES protected plants. If your country requires a phytosanitary certificate to be shipped with the order, you agree to comply with USDA findings on what can and cannot be shipped. The importer (you) will pay (reimburse Pacific Botanicals) for the phytosanitary fees as a part of the invoicing process.

If your country requires a phytosanitary certificate and you do not request the certificate, Pacific Botanicals cannot supply a phytosanitary after the shipment has left our premises.

Pacific Botanicals will not be responsible for:

- herbs confiscated, held or destroyed by any customs agency or import authority
- any storage, permits, fines or refused shipment costs
- reimbursement by Pacific Botanicals for any herbs shipped that are confiscated/destroyed/lost in transit
- the cost to have herbs treated before they are allowed to enter into your country
- duties and taxes

No returns or credits on account will be accepted under any circumstances for orders shipped out of the country.

An extra administration fee will be added onto all international orders on a case-by-case basis. The amount due will depend entirely on the complexity of the order and the extra handling for paperwork involved with sending the order out of the country (e.g. extra labeling, paperwork documentation, etc.).

Other than orders shipped United States Postal Service, customer will arrange their own transportation through their own logistics (freight forwarding) company. *The customer is responsible for providing a valid courier account number to Pacific Botanicals if original documentation is required to be sent to the customer (e.g. Phytosanitary, Transaction Cert, etc.)* Quotes are based on FOB Grants Pass, Oregon only. We do not supply shipping services for foreign shipments. **PLEASE DO NOT ASK US TO CHANGE DOCUMENTATION/PRICING FOR TAX/DUTY PURPOSES. WE CANNOT COMPLY WITH THAT REQUEST.**

Terms for foreign shipments are on a pre-payment basis only. Please note we are happy to supply "lot" samples for testing prior to the shipment so customers will be very clear about what material they will be receiving. NOTE: Customers will pay the shipping costs for samples.

PLEASE SIGN AND EITHER SCAN AND E-MAIL TO: [jeanine@pacificbotanicals.com](mailto:jeanine@pacificbotanicals.com) OR FAX TO Jeanine's ATTENTION at 541-479-7780.

Once we receive this signed form back we will put a preliminary quote together to e-mail you for your review to ship the product and wait for any further shipping/documentation instructions from you.

**Please check one:** We WILL  WILL NOT  need a phytosanitary for our shipment into our country.

Name of Company importing: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Company employee handling import: \_\_\_\_\_

Email address: \_\_\_\_\_

By my signature, I agree to the terms set forth in this document: (Authorized Signature) \_\_\_\_\_